

**ST MUNCHIN'S P & F MEETING MINUTES**  
**Tuesday 9<sup>th</sup> August 2016**

1. **Meeting opened:** 7.05pm
2. **Attendance:** Robyn Wall, Vanessa Killen, Helen Rozendaal, Janene Neale, Luke Bresland, Robert Romeo, Katrina Vanderwel, Lisa Pitman, Mary Calupig, Rebecca Lafferty
3. **Apologies:** Leighann Voss
4. **Acceptance of previous minutes:** Robyn Wall, Luke Bresland
5. **No business arising from previous minutes**
6. **General Business:**

Everything for Term Three fundraising is happening in the next four weeks. 159 tea towels were sold. Each tea towel will cost us \$8.

**Next Tuesday 16<sup>th</sup> August is the Learning Journey** afternoon/evening and we are putting on a sausage sizzle. We need to set up at 4.30pm and will need volunteers. We will hold it near canteen. Tea and coffee will be provided. Robyn suggested that we sell some chocolates purchased from FAL and whatever is left can be sold at the athletics carnival. Longlife milk and if needed, serviettes and sauces will be purchased at FAL. Helen to go to Railway Markets butcher to order 400 sausages and 400 rolls from the baker to be picked up on Tuesday morning- usually shut so special arrangements for pick up need to be organised. Cooldrink, water and ice to be picked up by Luke.

Helpers for the afternoon are Luke, Mary, Janene, Helen and maybe Rebecca and Vanessa. Classes are open 3.30- 4pm and 5.30 – 7pm. It might be beneficial for helpers to go to the early session.

**30<sup>th</sup> August is the Father's Day stall.** It's a Tuesday and due to the unavailability of the Science room, Rob will find out where to locate the father's day stall. Leighann will go around to teachers to organise a preferred timeslot. Items to be sold for \$5. It was decided that the few bonus items we gained as a reward for our father's day orders would be raffled at the sports carnival.

**Sports carnival is on Friday 2<sup>nd</sup> September.** We will be running a sausage sizzle and Robyn will organise her friend to make the salad rolls. Also we need donations for the cake stall. Robyn will ask Sharon to place a request for helpers and donations in the newsletter. Mary offered to bake cakes for the carnival.

Luke offered to buy the drinks and ice and also offered to cook the sausages. Sports carnival usually finishes 1.30 to 2pm.

Floats are needed for the day. Although Bingo cards were used last year and Vanessa said it worked well, it was decided to focus on the raffle which would include the bonus items from the Father's Day catalogue, the Australian wicket keeper Matthew Wade's signed sports shirt and two \$50 Coles/Myer gift vouchers.

The second hand sports equipment stall would also be run as Luke Marino donated sporting equipment (tennis rackets, cricket bats, balls etc). Final organisation of the sports carnival would be sorted via emails, phonecalls, newsletters etc

**Term 4 fundraising- Calendars Kids Artwork.** All drawings will be done by students this term, so there is plenty of time to complete the designs and distribute the order forms. Forms and information will be distributed to staff during meeting time. More time this year to complete the process.

**Other general business-**

Entertainment Value books still not finalised...

Helen expressed her concern about children sitting on concrete at lunch and recess. Some suggestions were made to create more comfort for the children.

The new website is up and it contains the canteen menu. Luke queried about the canteen volunteers. Katrina will ask Sharon to put a request for new volunteers in the newsletter. Helpers can get a free lunch. Other Incentives for helpers was discussed. Katrina has been thinking of a few things. Very positive feedback about canteen from staff and students.

People are happy about a playgroup for 0-4 year olds starting next year at St Munchins. The three year old kindergarten will no longer run due to the costs.

**7. Principals Report:**

Rob read out the report (see attached)

**8. Presidents Report:**

Covered in the discussion during General Business.

**9. Treasurers Report:**

Vanessa read her report (see copy attached)

**11. Correspondence:** none

**12. Date for next meeting:** 13<sup>th</sup> September 2016, 7pm in School Hall

**13. Meeting Closed:** 7.51pm