

**ST MUNCHIN'S P & F MEETING MINUTES**  
**Tuesday 14<sup>th</sup> February 2017**

1. **Meeting opened:** 7.10pm
2. **Attendance:** Gaylia Evans, Vanessa Killen, Helen Rozendaal, Janene Neale, Robert Romeo, Luke Bresland, Zoe Bresland, Lisa Pitman, Rebecca Lafferty, Laoisy Bairstow, Christine Achayo
3. **Apologies:** Leighann Voss, Kristy Campbell, Tammy Costantino
4. **School Prayer:** Rob Romeo (Stewardship Prayer)
5. **Acceptance of previous minutes:** n/a
6. **Business arising from previous minutes-** No
7. **General Business:**

Welcome and Introductions.

Mother's Day catalogues and other correspondence (mainly fundraising ideas) were distributed. Term One calendars were also distributed. Kindergarten are at school Tuesdays, Wednesdays and Thursdays, this year.

### **School Works**

Rob explained what will happen with the school works, now that the new administration is completed. Want to create a nature play at the back of Kindy- hoping to make it a community activity. New nature playground will be for the older children too and for science activities.

Also hoping to extend the carpark and restructure three tennis courts. Costing about 20-30K. All the classes have interactive televisions thanks to the P and F's help. New furniture will be provided for various classrooms that need it. Also Contemporary Arts areas to be developed. Work being done on fixing the school bore. Lots being done.

### **Fundraising**

Gaylia presented her new ideas to the committee. She suggested, teachers' wish lists to be distributed to all the families. This way parents and families can see what happens with the funds. They can be kept updated. We could have a counter in reception showing progress total of funds.

### **Term One Fundraising**

#### Easter-

Gaylia suggested to limit Easter Raffle to one winner per class. Janene suggested instead, one per family. This is also problematic when some families buy many tickets. Laoisy suggested to increase to \$1. But families donate the eggs already and usually buy the whole sheet. The Easter Raffle is a profitable

fundraiser with around 60 prizes, making it popular. We will leave the process as done in the past.

Pancake Tuesday won't be done. Will be left to classrooms to do.

Easter flyer is already printed out by Gaylia ready to be distributed with newsletter.

Sticking to the theme of Easter, Gaylia suggested to have an Easter Hat Parade-gold coin donation. Committee was undecided as to how this would be received by parents. Teachers will be consulted as to whether it could be done as part of their Arts and Crafts program. Resources should be available in classrooms.

Dates decided:

**Wednesday 29<sup>th</sup> March wrapping of all the eggs.**

**Thursday 30<sup>th</sup> March Easter Raffle and Easter Hat Parade-gold coin donation**

### **Other fundraisers for Term One**

Question raised whether to keep having Sausage Sizzles.

Not that profitable but children enjoy the sausage sizzle.

Harmony Day- 22<sup>nd</sup> March was suggested but is a canteen day.

**Thursday 6<sup>th</sup> April was decided for the Sausage Sizzle**

Cash for Schools through The West Australian newspaper was conducted during Term One in the past. Janene will ask Robyn for more details.

Project Compassion Term One- need to fit P and F fundraisers around the school's main fundraiser.

### **Term Two Events/ Fundraising Ideas**

In May, a Mother's Day evening was suggested by Gaylia. For example on the Friday night before. Food and alcohol provided for \$20-

In June, a quiz night. Can sell alcohol. Donations. Or Bingo?

Gayliar rang PFF regarding RSA- Responsible Service of Alcohol. Can have an occasional manager who can apply for a licence. There are time limits for various costs of the licence but not very expensive.

Lisa has a connection- Christine Johnson in 1M- who works at Dan Murphy's.

Entertainment Value books was profitable for the amount of effort. Vanessa will ask Robyn about who did or didn't buy EV books, and then we can decide on a more effective way to distribute booklets.

### **Term Three Events/ Fundraising Ideas**

In September- same for Father's Day.

Chocolate raffle discussed. Could be sold during events.

Wine raffle- bottles donated and then packaged and raffled.

Sports Day- Lucky numbers, raffles.

Wednesday Book Week- dress up. Prizes from Scholastic (book vouchers)?  
Rob to find out from Rosemary about what she has planned.

The last day of school- Disco, teachers could be involved. Have a DJ. Would like to have one disco per year.

### **Term Four Events/ Fundraising Ideas**

Christmas Fun Night- with inflatables at the end of the year (instead of the start of the year) to say thank you. Vanessa still has her contacts. We could have more food to sell. Children could make something to sell.

Family Fun Night normally run by school in Term Four could be moved to Term One?

Tea Towel fundraiser or art calendars were not done to their fullest. Some classes missed out. Might be worth doing again.

### **Other General Business-**

Clean out of P and F room which needs to be sorted. This Thursday a group to help straight after school drop off.

Are class representatives needed? Mixed opinions.

Discussion about how to distribute our paper advertising. It was decided to leave P and F newsletter but continue with business advertising. Vanessa will contact businesses.

Vanessa will bring file next time so we can compare work vs profit for fundraisers.

P & F fruit bowl in reception. P and F donate \$1000- each year. Maybe a sign should be placed on the bowl.

Move P and F notice board to a better position.

Luke quoted- "sorry for being late, leaving early, won't happen again." 😊

**8. Principals Report:**

Nothing official

**9. Presidents Report:**

Covered in the discussion during General Business.

**10. Treasurers Report: (see attached)**

We have a good balance to start the year.

P & F Levy comes in at the end of the year.

Meredith (the previous treasurer) volunteered to do audit, which saved around \$1000- Vanessa suggested, and the committee agreed, that we should give her something to say thank you.

**11. Correspondence:** Mother's Day Stall, Tulips with a Difference, Christmas Card from Matt Keough MP, Cadbury Fundraiser, Jam DJ Services, Email about Entertainment books, Lisa brought in Living fundraisers and Bulbs Direct, Sipahh Milk Flavouring Straws and Bees Wax Food Wrap Set.

**12. Date for next meeting:** Tuesday 14<sup>th</sup> March 2017, 7pm

**13. Next agenda**

-Early Learning Playground

-Feedback from various committee members (see General Business).

-Decisions regarding future events and fundraising.

**14. Meeting Closed:** 8.30pm

Supper supplied by Gaylia- thank you! Very yummy!!